



**UNIVERSITY OF REGINA  
FACULTY ASSOCIATION**

**URFA CAUT Defence Fund Director Appointment Policy**

**Purpose**

As of 2023, URFA is entitled to appoint three directors of their choice to the CAUT Defence Fund to represent URFA in the CAUT Defence Fund Member meeting and to serve as Directors to the Fund in the CAUT Defence Fund Director's meetings. Directors for the CAUT Defence Fund serve for a term of two years. Terms expire in alternating years.

This policy will provide guidance for URFA's selection of URFA Directors to the CAUT Defence Fund.

**Rationale**

Previous Executives have voiced a desire to maintain consistency in their membership with the CAUT Defence Fund. Directors and proxies are determined on an annual basis prior to the Annual Meeting of Directors of the CAUT Defence Fund, typically held in October each year.

This policy will outline the priority by which URFA chooses individuals to serve as URFA Directors to the CAUT funds, thereby providing consistency over time, and clarity for decision making so that nominations may be sent to the CAUT Defence Fund annually in a timely fashion.

**Policy**

URFA Directors will be appointed by the URFA Executive Committee.

- The URFA Treasurer will serve as a Director of CAUT Defence Fund if able.
- The Executive Financial Manager will serve as a Director of the CAUT Defence Fund if able.
- Additional directors shall be appointed from the membership on the basis of interest and experience in relevant matters. Preference may be considered for demonstrated prior commitment to the CAUT Defence Fund, URFA Finance or Trust Fund Committees or URFA's ongoing relationship with CAUT.

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If an appointed Director is unable to fulfill their duties during their term, the Executive Committee may delegate a proxy as required so that URFA maintains the ability to exercise all of the rights for which they are eligible in relation to the business of the fund.

The Directors to the CAUT Defence Fund will report to the Executive Committee no fewer than twice annually.

This policy will be reviewed every five years or as required.

### **Compliance with other documents and policies**

See the CAUT Defence Fund Bylaws ([By-Law #1 \(2022\) | Defence Fund \(caut.ca\)](#)) for articles concerning membership and processes for appointing Directors and Proxies.

This policy replaces the Appointment of CAUT Defence Fund Trustees passed by the Executive Committee on November 28, 2012.

*Approved by the Executive Committee 2024 06 18*